

10th February 2020

AGENDA

Dear Councillor

You are invited to a meeting of the:

Town Development Committee
to be held on Monday 17th February 2020 at 7pm
at the Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Brett (East) Vice Chair	Cllr Pitcher (East)
Cllr Davis (East)	Cllr Ridout (West)
Cllr Fraser (West)	Cllr Nicklin (ex officio, Chairman of SPRWG)
Cllr Fryer (Broadway) Chairman	Bill Parks (external representative)
Cllr Macfarlane (West)	Len Turner (external representative)

Copied to all other members for information.

Members of the public are warmly welcome to attend meetings of the council and its committees, unless excluded owing to the confidential nature of the business.

Yours sincerely



Tom Dommett BA (Hons) CiLCA
Assistant Town Clerk

1. Apologies for Absence

To receive and accept apologies, including reason for absence, from those unable to attend.

2. Declarations of Interest

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve and sign as a correct record, the minutes of the Town Development Committee (TD) meeting held on Monday 2nd December 2019; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Town Development Committee meeting held on Monday 2nd December 2019.

4. **Chairman's Announcements**

To note any announcements made by the Chairman.

Standing Orders will be suspended to allow for public participation.

5. **Public Participation**

To enable members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations.

Standing Orders will be reinstated following public participation.

6. **Reports from Unitary Authority Members**

To note reports provided which are relevant to this committee.

7. **Regeneration Working Group**

To note the update (**attached**) from Cllr Nicklin.

8. **Neighbourhood Plan Review Working Group (NPRWG)**

To note the update (**attached**) from Cllr Nicklin.

9. **Community Area Transport Group (CATG)**

Members to **note** the update (**attached**) from the CATG meeting on 6th February 2020. The next meeting of CATG will be on Thursday 18th June 2020

10. **New Issues**

10.1 Carsons Yard – a resident has raised concerns about parking by cars which are causing problems for residents with right of access. They also raised concern about parking leading to residents not being able to see pedestrians using the foot path on East Street as they exit Carsons Yard.

Members to advise how they wish to proceed. **For decision.**

10.2 The Ridgeway

There has been a new request from residents for different parking restrictions and signing to that previously discussed by the committee. Cllr Davis to provide an update at the meeting.

Members to advise how they wish to proceed. **For decision.**

11. Communications

The members to decide on items requiring a press release and **to nominate** a speaker for any item on the agenda if required.

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 27th April 2020

Update for Town Development Committee – 17th February 2020

1. Regeneration Working Group

A meeting was held on 17th December 2020 to discuss Warminster Regeneration. Present were:

Cllr Philip Whitehead (Leader Wiltshire Council)
Cllr Tony Jackson (Wiltshire)
Cllr Fleur de Rhé-Philippe (Wiltshire)
Sam Fox – Director Economic Development and Planning (Wiltshire)
Chris Hilton – Interim Head of Economic Development (Wiltshire)
Cllr Sue Fraser (Warminster TC)
Cllr Tony Nicklin (Warminster TC)
Len Turner - Warminster & Villages Community Partnership
Tom Dommatt (Asst. Town Clerk Warminster TC)

The meeting was positive and the main outcome was the Director Economic Development and Planning (Wiltshire) would seek to facilitate a consultation/Planning for real workshop

2 . NPRWG and Neighbourhood Plan

A meeting was held on 24th January to assess Jeff Bishop, of Place Studios (PS) a Consultant. Place Studio is an independent award-winning urban design and place-shaping consultancy. They specialise in community engagement and collaborative approaches to design and planning.

Jeff has a wealth of experience and has provided a thorough outline for the way forward. His company is award-winning and has been involved in projects such as Widcombe in Bath, Ross and Wye and others which have delivered what the community wants. He has a good knowledge of Wiltshire and

Priorities for the review of the content of the Plan are:

- Revisiting those policy areas deleted or weakened in the current plan.
- Addressing other issues arising nationally or locally since the current plan

Jeff Bishop that much of what the Town Council wished to achieve could be achieved if:

- There was more clear, robust, objective supporting evidence for policies.
- Policy phrasing was appropriate, specific and in 'planning speak' such that it could be used to assess planning applications and, if necessary, to refuse them and not be subject to successful challenge.

Agreed priorities for the review of the plan are:

- Revisiting those policy areas deleted or weakened in the current plan.
- Addressing other issues arising nationally or locally since the current plan.

It was suggested that improvements could be made regarding: Settlement Boundary, Green Infrastructure, Design, Community Facilities, Employment, Town Centre, Surrounding Environment, Local Green Spaces, Green Spaces, Pedestrian and Cycle Routes

NEW POLICY AREAS

There is no doubt that the key area to pick up on in any Neighbourhood Plan today is climate change, because of national, Wiltshire and Warminster Town Council commitments to tackling it. This would sit under the suggested main heading of 'A Place for the Future' and probably be subdivided into text and policies, supported where appropriate by evidence, on: sustainable design and construction, flooding, permeable surfaces, car charging points, tree

cover and renewable energy. Biodiversity would be included. There are three aspects of house building on which policies could be added: Custom and Self-build Housing, Community-led Housing and Homeworking. Other policies could be added on Telecommunications, Allotments, Pre-application Community Engagement.

Members are engaged in ongoing discussions with Place Studio to agree a proposed way forward.

Cllr Tony Nicklin
Chairman
Warminster Town Council
Neighbourhood Planning Review Working Group.

Town Development Committee 17/02/2020 CATG Update

The current balance for the Warminster CATG for 2018-19 up to and including the 6th February is minus £3,173.30 (overspend)

(a) Allocation for 2019/20 = £15,226.00

(b) Carry over from 2018/19 = £6,400.78

(c) 3rd Party Contributions = £9,068.53

(d) Total budget 2019/20 (a+b+c) = £30,695.31

(e) Scheme commitments 2019/20 (to date) = £33,868.61

Remaining budget 2019/20 up to (06/02/19) = minus £3173.30 (e - d)

Note: Overspend will be deducted from 2020/21 allocation.

£15,226.00 - £3173.30 = £12052.70

Schemes in Warminster	Update
6084 Victoria Road Masefield Road roundabout and Broadway roundabout, Warminster. Signs for Rugby Club	Works expected Feb /March 20
6980 Pound Street Warminster	Works complete. TC to be invoiced for contribution
7067 Upper Marsh Street, Warminster. Members agreed to proceed with 30mph limit on Smallbrook Road Marsh up to junction with Southleigh View / Gypsy Lane.	Proposal plan and advert schedule prepared. Currently with regulatory team for formal advertisement. Expected Feb /Mar 20. Implementation – April onwards.
7051 Ash Walk Warminster. Request for no through road sign	Implemented week commencing 27 th Jan
6146 Woodcock Road	Town councillors to press Kingdown School to update their travel plan.
6598 Bishopstrow Road – Pedestrian crossing request	No longer a CATG issue
7051 Ash Walk Warminster	Metro count to be requested
7055 Victoria Road / Haygrove Close Warminster	Metro count to be requested
7058 King Street Warminster	WR2 Form to be submitted
Silver Street – Resident request for a 20mph limit / zone.	Metro Counts indicate 97% of traffic No Action
The junction of Portway & High Street has bollards to mark the edge of the turning the bollards can only be shallowly secured, and the bollards are regularly knocked out. Officers have spoken to WC who have informed us that any missing bollards will not be replaced. It is recommended that members refer the matter to CATG to consider whether there are any other approaches that could be adopted, e.g. a higher kerb	Concern raised that increased kerb height i.e. containment kerb would result in potential flooding issues for adjacent to shop front. Existing bollards to be removed and replaced with Rediweld 'Jislon' Pole cones. MR to investigate likely cost and report back to next meeting. Agreed as priority 1 but no monetary allocation at this stage